



NOTICE INVITING QUOTATION

NIQ No: 01/Q/BSNL-EDB/2020-21

Sealed quotations are invited by the Executive Engineer (E), BSNL Electrical Division, Room no-317, 3rd Floor, Door Sanchar Bhawan, Unit-IX, Bhubaneswar -751022 on behalf of Bharat Sanchar Nigam Limited on item rate basis from eligible Contractors for the following work.

Sl. no.	Name of work	Estimated Cost (Including GST)	Time Allowed for completion of work
1	Operation of Pump sets and attending day to day minor Electrical faults at P & T Colony, Unit-IV, Bhubaneswar. (For 04 months)	₹ 1,04,713/-	4 months

2. ELIGIBILITY CRITERIA: - The Quotationer should have

a) Financial Norms:

Average annual turnover during the last 3 years, ending 31st March of the previous financial year, should be at least 30% of the estimated cost put to tender i.e. ₹ 31,414/-

AND

b) Physical Norms:

Experience of having successfully completed similar works in Central Government /State Government /Central Autonomous Body/Central Public sector Undertaking during last 7 years ending last day of month previous to the one in which applications are invited ,should be either of the following :-

i. Three similar successfully completed works costing not less than the amount equal to ₹ 41,885/- each.

OR

ii. Two similar successfully completed works costing not less than the amount equal to ₹ 62,828/- each

OR

iii. One similar successfully completed works costing not less than the amount equal to ₹ 83,770/-

OR

iv. BSNL Enlisted Contractor in class –IV and above in Electrical category.

Note-1: **Similar work stands for** “Operation & Maintenance/Comprehensive Maintenance of Electromechanical Services.”.

c) Valid PAN

d) Valid GST Registration No. or exemption certificate no.

3. The quotationer shall submit necessary documentary proof showing that they meet the eligibility criteria along with their quotations. All documents submitted will also be self-attested by the quotationer.

4. Submission of self attested copies of documents along with Quotation

Sl. No	Description of Documents
1	Documentary proof of satisfying eligibility conditions against para 2. a) & b) of the "Eligibility Criteria" as follows.
a)	Turn Over Certificate of the firm from Chartered Accountant for last 03 years.
	AND
b)	Work completion Certificate for similar works, issued not below the rank of Executive Engineer /AGM
	OR
c)	Valid BSNL Enlistment letter.
	AND
2	PAN card issued by Income Tax Department, Govt. of India.
3	Valid GST Registration Certificate issued by statutory authority.
4	Valid EPF & ESI Registration Certificates
5	Undertaking for No near relative is working in BSNL
6	Valid Electrical License issued by any State Govt.

5. Submission of Quotations:

Sealed Quotations along with self attested copies of above mentioned documents are to be submitted to the Executive Engineer (E), BSNL Electrical Division, Room no-317, 3rd Floor, Door Sanchar Bhawan, Unit-IX, Bhubaneswar -751022 by dropping in the Tender Box.

6. Date & Time of Submission of Quotation: on or before **15:00 hrs date. 15/05/2020**

7. Opening of Quotations:

Quotations of valid quotationers will be opened on the same day in the office of the Executive Engineer (E), BSNL Electrical Division, Room no-317, 3rd Floor, Door Sanchar Bhawan, Unit-IX, Bhubaneswar -751022

8. Date & Time of Opening of Quotations: at **15.30 hrs date. 15/05/2020**

9. Evaluation of Quotations:

The Quotations of valid quotationers will be evaluated on the basis of quoted prices of the lowest quotationer excluding GST.

10. **Acceptance of Quotation & issue of work order:**

Offer of the technically qualified lowest quotationer shall be accepted by the Superintending Engineer (E) / Executive Engineer (E), BSNL, Bhubaneswar on behalf of Bharat Sanchar Nigam Limited.

However, the accepting authority shall have the right of rejecting all or any of the quotations and will not be bound to accept the lowest or any other quotations.

11. **Execution of works:**

- (i). Works shall be carried out as per terms and conditions of the work order IE rules 1956 with latest amendments and BSNL specifications.
- (ii). No Tools and plants will be supplied by the department. The contractor shall make his own arrangement at his own cost for electrical / general tools and plants required for the work.
- (iii). Any damages done to the building / losses made to BSNL due negligence/ignorance of the staff deployed by the contractor for this work shall have to be made good at the cost & risk of the contractor / will be recovered from the payments due to the Contractor.
- (iv). The Contractor/Firm has to comply with the relevant labour laws, Safety Rules and other statutory rules and Regulations for/during execution of work.
- (v). The contractor has to maintain Register of Workman employed and Register of wages in the prescribed formats of department.
- (vi). The contractor has to submit necessary documents to BSNL regarding the proof of payment of EPF & ESI contribution along with his bills, otherwise EPF & ESI will not be reimbursed to the contractor and suitable action as deemed fit will be taken against the contractor .
- (vii). All type of breakdown calls is to be attended promptly as and when required. Complaint registers and log books are to be maintained as per the direction of Engineer in Charge/site in charge.
- (viii). BSNL will not be responsible for any incident/labour issues/litigations etc.
- (xi). The work can be fore closed/ withdrawn at any time before starting / during execution of the work as per the sole discretion of the Engineer in charge.
- (xii). Any dispute arising out of the NIQ/WO shall be subject to the jurisdiction of the competent court at Bhubaneswar/Cuttack only.

12. **Payment Terms:**

Payments will be made after satisfactory completion of works. The Contractor/Firm has to submit the following documents for processing of their bills:

- i) Tax Invoice indicating proper HSN/SAC code of works executed.
- ii) Work completion certificate from SDE(E)/JTO (E).
- iii) Computerised measurement books in triplicate.
- iv) Fortnight Labour reports.

- v) Copy of Register of workman employed and register of wages paid.
- vi) EPF & ESI deposit particulars of workman engaged for this work.

13. GST will be paid after submission of GST return by the Firm/Contractor and appearing of the same in GSTR 2A. BSNL will avail of Input Tax credit.

14. BSNL shall deduct income tax/TDS and other statutory deductions from payments due to the firm as per rules of the Central /State Government/local bodies.

15. **No payments will be made for defective and rejected materials/uncompleted or sub standard works.**

16. **Warranty Clause:**

The Contractor /Firm has to provide warranty of goods/materials as per warranty policy of the original manufacturer or 01 (one) year from the actual date of completion whichever is more.

17. **Schedule of Work: As per Sheet attached**

Executive Engineer (E)
BSNL Electrical Division,
Bhubaneswar

No- Plg-04/BSNL-EDB/20/44

Date: 06/05/2020

Copy to-

- 1) Superintending Engineer (E), BSNL Electrical Odisha Zone, BBSR for kind information.
- 2-3) E.E (E), BSNL Electrical Division, Cuttack / Sambalpur.
- 4) The A.O (Cash) , BSNL , O/o the GMTD, Bhubaneswar.
- 5) Notice Board/bsnl website: www.odisha.bsnl.co.in/tender.

Executive Engineer (E)

SCHEDULE OF WORK

Name of work: Operation of Pump sets and attending day to day minor Electrical faults at P & T Colony, Unit-IV, Bhubaneswar. (For 04 months)

Sl. no.	Description of Item	Quantity	Rate excluding GST (%)	Unit	Amount Excluding GST (₹)
1	Operation of different capacity Submersible pump sets as listed below controlled from 04 nos pump houses at P & T colony, Unit-IV, Bhubaneswar for loading water into the UG sumps, lifting to overhead water tank and then supply to the different blocks / staff quarters by operating different suction / delivery valves, ensuring availability of water at all blocks & quarters, maintaining log books for Pump sets, monitoring the condition of the pump sets and control panels regularly, cleaning of pump houses, control panels etc. and attending day to day minor electrical faults of fittings and fans in staff quarters, switching On and switching OFF the compound lights/Gate lights, replacement of defective components in fittings and fans, replacement of fuses, MCBs, wires etc. (materials will be supplied by the department), supplying of fuse wire, cotton waste etc., recording complaints in complaint register and ensuring non wastage of electrical energy etc. as required by deploying suitable and qualified staff etc. as required. (Materials are not included in the scope this item.	4 months		Month	
	Details of major Electromechanical Services available at site:-				
	i) Submersible Pump sets(Bore well) : 1X2 HP + 1X3HP + 2X5HP				
	ii) Submersible Pump sets(In UG Sumps) : 1X3 HP + 2X10HP				
	iii) E.I & Fans and LT panel for Staff Qtrs & Pump Houses.				
	iv) Electrical earthing System Compound Lights				
Note:	The agency has to engage one no. of Semi Skilled staff on regular basis in shifts or as per the direction of Engineer in Charge to work along with the existing departmental staff for operation and attending day to day minor electrical faults.				
		Total :			
		Add GST @			
	G. Total Amount including GST				

Signature and seal of the Contractor/Firm

Executive Engineer (E)
BSNL Electrical Division, BBSR